

## Agenda – December 10, 2010

Purpose: SLO Steering Committee Retreat  
Location: ADM109 Time: 12:30 – 3:00PM

AGENDA TOPIC	PURPOSE	LEADER	OUTCOME	ATTACH
I. Recap 11/17 SLO Workshop	I/D	Ramirez/ Khanna	Discussion topics: Add another workshop early January for program outcomes & assessment calendar. Roles strategic initiatives play in mapping relative to program outcomes. Would one- on- one assistance for specific departments be more efficient? CIS, CD, HTEC , programs with large number of certificates and degrees may be having problems. It was reported that BUS/ES. MCNC are already well along in the process.. Action: Anu & Gregory will work with Mary Pape to strategize an approach to PSME faculty. Mary and Tono will contact department chairs, determine where they need assistance relative to the upcoming annual program review and SLO course and program level data that will be reported out. Coleen will work on a mapping sheet for Strategic Initiatives.	
II. Tech Task Force Meeting Report and TRAC DAT	I/D	Lee- Wheet Khanna	The purchase of a system that will the needs of the district in regards to documentation for SLOAC, SSLOAC and PLOAC AUOAC data is on its way. The process will include defining specs and using the district process to go out for bid. There will be at least three products chosen to consider. After a rigorous selection process the Board will be asked if they approve the purchase. All promising vendors need tome encouraged to fill out every single piece of paper. Otherwise, the process could be delayed by months. In the meantime, Anu will work with Bradley to develop a single system for SSLO’s data base = a program such as File maker pro so that data can be transferred easily to the new system.	
III. Events for training faculty next year	D	All	Jim will be hosting a review SLO Workshop: all stages of the assessment cycle that have done. Anu is working with the curriculum committee on a process to evaluate course and program SLO’s. They are currently giving suggestions about course outcomes as the curriculum comes in for review. Curriculum is not denied approval based on quality or quantity of SLO statements. A CDPO feedback loop will occur in Jan. Need expanded of what is a good CDPO. Open curricule committee workshops, open workshop to help know how to create a good SLO statement and recommendations will be given at that time. Maybe 5 years from now start being more strict. Start Bendi makes build. Do a cycle find one first. Train “real SLO statement”. Reflection & enhance train + prog rev. training : March – early + APRU sample focus, - assessment – now assess ? go back. Mallorg→workshop collect. Need system to capture	
IV. Report AS Fall Plenary	I	Lee- Wheet/ Anderson	Melissa + AS has student help to do more work to do video coordinate with Jackie. Survey: what do you need? <newsletter>. WQ? Visibility. Do best we can ? about what happening in ?	
V. Proposal for calendaring review of guiding docs	D	All	Ed master plan – needs to be fixed page 22 can remove because typo (Jim) Andrew design care. SR start when do along line	
VI. OBPR plan scheduling visits by SLO Team to IPBT and Senate	D	All	Jim → SSPBT, FRPBT; Coleen and Jim will meet	x
VII. Committee organization, charge etc	D	All		

VIII. Others				
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A = Action

D = Discussion

I = Info

Online = <http://www.deanza.edu/gov/IPBT/>

**Attended ( ): *italics means non-voting member***

<b>Administrative Reps</b>	<b>SLO Coordinators</b>	<b>Faculty Reps</b>
Christina Espinosa-Pieb, VP Instruction AB Rowena Tomaneng, Instruction AVP Letha Jeanpierre, VP Finance & Ed Planning AB Donna Jones-Dulin, Finance & ED Planning AVP AB Stacey Cook, VP Student Service AB	Mary Pape, Instruction Tono Raminez, Instruction Jim Haynes, Student Services and Administrative Units	Anu Khanna, Curriculum Co-chair Gregory Anderson, Academic Senate President Collen Lee-Wheet, AS, VP FA: Rich Hansen